

ARCH CAPE WATER & SANITARY DISTRICTS BUDGET COMMITTEE - FISCAL 2018 – 2019

4 May 2018

The following members were present on behalf of their respective districts and the community and reflected a quorum of the ten budget committee members provided for by statute.

Water District: Ron Schiffman, Director – Vice-President
Linda Murray, Director
Dan Seifer, Director
Cathy D’Onofrio, Arch Cape Community
Richard D’Onofrio, Arch Cape Community
Heather Newman, Arch Cape Community
Chris Anderson, Arch Cape Community

Excused Absent: Virginia Birkby, Director – President
Debra Birkby, Director – Treasurer

Sanitary District: Ron Schiffman, Director - President
Casey Short, Director
Darr Tindall, Director
Cathy D’Onofrio, Arch Cape Community
Richard D’Onofrio, Arch Cape Community
Heather Newman, Arch Cape Community
Chris Anderson, Arch Cape Community

Excused Absent: Virginia Birkby, Director - Vice-President
Debra Birkby, Director - Treasurer

Staff: Phil Chick, District Manager
Steve Hill, Secretary

Mr. Casey Short reconvened the meeting at 4:00pm.

April 20th Minutes: Mr. Short called for a general vote of acceptance for the submitted April 20, 2018 Budget Committee minutes. All were in favor except for abstentions by Heather Newman and Chris Anderson.

Continued consideration of Proposed 2018-19 Fiscal Budgets & Long Range Financial Plans: Mr. Chick opened the discussion with the following examination of items under consideration from the April 20th meeting reflected in version 2 which were then discussed and modified.

Water District:

- Undesignated Balance to \$94,061 from \$108,085
- Revenue shown in Ver 2 for \$152 / qtr of \$152,737

- Operating Reserve established at \$14,024
- Excess Usage Charges to \$26K from \$24K
- Revenue from Sanitary District IGA to \$125,114 from \$126,936
- Interest Income to \$800 from \$600
- Manager compensation from \$74,890 to \$74,176
- Operator compensation from \$54,221 to \$52,998
- FICA from \$9,877 to \$10,120
- PERS from \$11,801 to \$12,091
- Medical Insurance from \$39,535 to \$38,500
- Vehicle expense dropped by \$1K to \$4K
- Liability & Prop Insur from \$6,300 to \$5,660 from move to \$250 deductible
- Maintenance increased to \$21,000 from \$18,900
- Watershed expense restored to \$55K from \$50K
- Legal Services to \$2,700 from \$2,500
- Establish transfer to Capital Fund of \$5K
- Contingency to \$39K from \$45K.
- Operating Reserve set at \$14,024
- Undesignated to \$7,257 from \$32,312
- Capital Fund contingency to \$84,313 from \$79,313

Sanitary District: Version 2 of the proposed budget from staff was reviewed with the following actions taken.

- Property Tax Receipts to \$141,436 from \$147,551.
- Modify Water District IGA Charges from \$126,936 to \$125,114
- Change Liability & Property Insurance cost from \$12,500 to \$11,440
- Adjust Operating Reserve to \$41,026 from \$41,506
- Adjust Bonded Debt Reserve to \$9K from \$9003.
- Undesignated from \$243,585 to \$243,873.
- Establish Capital Inflow & Infiltration to \$25K.
- Adjust Contingency from \$108,938 to \$83,938.

All changes to be reflected in new long range financial plans for further consideration.

2018-19 Budget Public Hearing: Mr. Short opened the public hearing at 5:37pm to take comments or questions from the public and hearing none closed the hearing at 5:42pm.

The meeting was recessed by Mr. Casey Short at 5:45pm to be reconvened at 4:00pm May 18, 2018.

Respectfully submitted,

Steve Hill

Attest _____
Mr. Casey Short, Committee Chairman