

Arch Cape Domestic Water Supply District
Irrigation System Report and Leak Policy
Policy # 17-01 WD

WHEREAS, the Arch Cape Domestic Water Supply District [ACDWSD] is a water conservation district, and

WHEREAS, the ACDWSD has adopted a rate structure intended to encourage water conservation, and

WHEREAS in an effort to protect our water supply, the ACDWSD intends to create a policy with regard to irrigation systems, water consumption, and irrigation system failures resulting in leaks, and

WHEREAS, it is not the intention of the ACDWSD to create a financial hardship on homeowners by assessing excess usage fees for water consumed due to a leak beyond the control of the homeowner,

NOW THEREFORE, IT IS RESOLVED BY THE BOARD OF COMMISSIONERS OF THE ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT,

THAT the term "irrigation systems" as used herein is defined as an under-ground or above-ground system of pipes, fittings and sprinkler/distribution heads which when in operation dispense water onto lawns and landscape and is external to the dwelling plumbing system and is not directly or indirectly connected to the ACSD wastewater collection and treatment system [Ref ACDWSD Dwelling Water Leak Policy # 17-02 WD],

THAT the term "leak" as used herein is defined as a irrigation system failure beyond the control of the homeowner, resulting in the unintended consumption of water,

THAT the "cost of producing potable water" includes Operating Costs (total M&S) less fixed labor costs, excluding bonded debt service, for the then current budget of the ACDWSD,

THAT owners and operators of irrigation systems within the boundaries of the ACDWSD shall submit annually a maintenance and operations report in the form and substance provided herein, including as follows [Ref. Annual Irrigation Policy Maintenance and Operations Report Form]:

- (1) The report shall contain a certification by the owner of proper operation on the controllers and piping, fittings, and sprinkler/distribution heads;
- (2) The report shall contain the time and rate of use in gallons per minute (GPM)

Adopted : February 17, 2017

- (3) The report shall contain the current names and current telephone numbers for the homeowner and his/her irrigation contractors (simple residence drip systems may be maintained by the homeowner);
- (4) The report shall be submitted to the District Manager of the ACDWSD and ACSD no later than May 1st of each year.

THAT irrigation systems shall be physically shut off from November 1 through April 30 of the next year and that no relief for irrigation leaks shall be granted for leaks occurring during that period,

THAT homeowners shall reasonably monitor water usage and timely repair irrigation systems, upon discovery by the homeowner, or notice from the ACDWSD, of any leaks,

THAT in the event of an irrigation system leak resulting in excess water use charges, said excess charges may be appealed to the ACDWSD as provided in the ACDWSD Billing Appeal Policy, including a statement of when the leak was discovered along with evidence of timely repair such as a repair bill or parts invoice [Ref. ACDWSD Billing Appeal Policy # 16-06 WD]

THAT along with other relevant evidence, consideration shall be given to homeowner history of water consumption during the twelve month period immediately preceding the discovery of the leak, homeowner acts or omissions, the timeliness of repairs, the severity of the leak, and whether the homeowner was absent from the subject dwelling for a period of 30 days or more at the time of occurrence, without having shut off the water supply to the irrigation system,

THAT it shall be the policy of the ACDWSD to grant relief from excess water consumption charges, as determined by the ACDWSD to be water consumption due to an irrigation system leak beyond the control of the homeowner, and discovered and repaired in a timely manner,

THAT the Board of Directors of the ACDWSD shall have the power, in its sole discretion, when granting relief from excess wastewater treatment charges, as follows: (1) to waive said excess charges in whole or in part, and (2) to invoice said excess wastewater usage at the cost of producing potable water,

THAT in the event that an ACDWSD and ACSD Annual Irrigation Policy Maintenance and Operations Report Form is not submitted by May 1st of each year as provided herein, then the owner shall have no claim for relief whatsoever from ACDWSD billing invoice charges, basic, excess or otherwise.

THAT this Irrigation System Report and Leak Policy shall supersede ACDWSD Irrigation Policy No. 14-00 WD, adopted January 10, 2014.

DATED:

Adopted : February 17, 2017

**Arch Cape Domestic Water Supply District
And
Arch Cape Sanitary District
Annual Irrigation Maintenance and Operations Report Form**

Type of Irrigation Controller: _____;
Date of Last Inspection: _____;

Number of Zones: _____;

Time of Day Each Zone is Used:

1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____

Rate of Use for Each Zone:

1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____

Total Gallons Used per Minute (GPM): _____;

Report and

Repairs: _____

_____;

Homeowners Name: _____

Homeowners Telephone Numbers: _____

Homeowners Email Address: _____

Homeowners Other Emergency Contact: _____

Irrigation Contractors Name: _____

Irrigation Contractors Telephone Numbers: _____

Please submit this report on or before May 1st:

Arch Cape Sanitary District

32065 E Shingle Mill Ln.

Arch Cape, OR 97102

**FAILURE TO TIMELY SUBMIT THIS REPORT WILL FORFEIT YOUR RIGHT TO A
CLAIM FOR RELIEF IN THE EVENT OF A SYSTEM LEAK**

_____ Date: _____
(Homeowners Signature)